

MEXICO MISSION TRIP PARTICIPANT ADULT FORM
OUR HANDS – GOD’S WORK

Please print clearly!

NAME _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

HOME PHONE _____ **CELL PHONE** _____

EMAIL _____

PLEASE INDICATE YOUR AGE-
____ I am in high school, age 13 – 18
____ I am a Young Adult, age 18 – 25
____ I am an adult, age 26 and above

T- SHIRT SIZE
Adults - S M L XL
Youth - M L

CIRCLE ONE

Please list all relatives traveling with you on Mission Trip.

(Full name and relationship, list on back of form)

Do you speak Spanish? A little _____ Some _____ Fluent _____

Do you have a van/suv that can seat 6 people you can drive to Mexico? _____*

*(You will get a \$300 discount on your fee & reimbursed for your Mexico Insur.)

Can you donate any gas for the Mexico trip? _____

RELEASE OF LIABILITY/CONSENT

I have volunteered to participate with St. Mary Youth Group, Gilroy on a Mission Trip. I recognize that participation on a trip of this nature may be hazardous or dangerous. Therefore, I am, for myself, my heirs, executor and/or administrator, remise and releasing and forever discharging St. Mary Parish, the Diocese of San Jose, and all individuals/organizations associated with the trip, from any and all reason of injury, damage (including property damage to any of my belongings or my vehicle if I choose to take one), loss or death which may occur from any cause including, but not limited to any accident and/or occurrence while participating individually or with others while on the Mission Trip.

In consideration of my participation on this Mission Trip, I hereby irrevocably consent to and authorize the use, publication, transmission and reproduction of my name, likeness, and image, in any and all media worldwide, by St. Mary Parish, The Diocese of San Jose and/or any missionary organization while on the Mexico Mission Trip.

Participant
Signature _____ Date _____

Parent Name _____ Date _____



**Saint Mary Mexico Mission
Medical Permission and Release Form**

Page 1 of 2

Date: _____

Participant:

Name _____

Address _____

Contact phone numbers Home: _____ Cell: _____

Birth date _____ Grade _____ Gender _____

If under 18: Parent/Guardian:

Parent/Guardian Name _____

Parent/Guardian Address _____

Parent/Guardian Contact phone numbers Home: _____ Cell: _____

Primary Health Care/Insurance Provider:

Doctor/Other _____ Phone _____

Insurance Provider _____ Policy/Group # _____

Present Medical History

Drug Allergies/Sensitivities: _____

Other Allergies: Food _____ Bee _____ Animal _____ Other _____

Describe reaction and treatment: _____

Date of last Tetanus shot: _____

Present Medical History (continued):

Please check all that apply:

Asthma Diabetes Seizure Disorder Mental Health Condition

Bleeding Disorder Heart Condition Physical Disabilities

Frequent: Headaches Nose Bleeds Stomach Aches

Do any of these limit/affect daily activities? If yes, please explain _____

Medications:

Medication Requirements:

◆ All medications must be in original pharmacy labeled container with participant's name, dosage, route and frequency (include asthma inhalers, Epi Pens, and all regular or occasionally taken medication).

◆ Provide only amount of medication needed for duration of trip.

◆ Do you take prescribed or over the counter meds? _____



◆ If yes, please provide a printed list of meds with the name, dosage, frequency and reason to take if the form below is not sufficient. Please print clearly all information including all **over the counter** medication.

Medication	Dosage and Route	Frequency	Reason to take
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Parent Signature: _____ **Date:** _____.

Over the Counter Medications (Tylenol, Ibuprofen, Tums, Imodium, etc.) are brought to Mexico in case they are needed for headaches, stomach illness, wound treatment and can be administered by Mexico Mission staff with your written permission.

Parent Signature: _____ **Date:** _____

Release Form

I request that the Saint Mary Parish of Gilroy, Youth Ministry, permit my child (or myself if adult) to participate in the Mexico Mission Trip to be held in Tijuana, Mexico. I understand that reasonable precautions will be taken to safeguard the health and wellbeing of participant, and that parent/spouse will be contacted immediately in the event of an emergency.

In case of sickness or accident, I authorize and consent to any x-ray, exam, anesthetic, medical, dental or medical treatment and hospital care to be rendered to my child (myself if adult) under the general care and advice of any physician, dentist or surgeon licensed to practice medicine. All attempts will be made to travel to an American hospital if time allows. I further consent and authorize trip coordinator to seek immediate emergency medical treatment at whatever facility he/she deems appropriate if necessary.

Signature: _____ **Date:** _____

DISCIPLINE POLICY

You will receive a warning for the first offense and a call home for the second for:

- Inappropriate behavior of any kind (including foul language).
- Failure to adhere to participant rules and guidelines.

You will receive an immediate call home for the following actions:

- Breaking curfew- not in bed/tent at bed check- 10:00 p.m.
- Leaving camp or work site at any time*
- Continued failure to adhere to guidelines after first warning

You will be removed immediately from the Mission Trip for the following actions:

- Fighting of any kind
- Vandalism* (destruction of property, arson*)
- Continued failure to adhere to guidelines following a call home.
- In possession of weapons*, drugs, or drug paraphernalia, or any item on the Do Not bring list.

*Can result in legal action

Immediate removal from trip will require parent to arrange urgent transportation home. Young Adults will be asked to leave under their own responsibility.

The Mission Trip coordinator has the authority to enforce any disciplinary action at any time.

I have read and understand all Mission Trip Rules and Discipline Policies

Print name

Date

Participant signature

St Mary's Youth Group Mexico Mission Trip, 11 First St. Gilroy, CA 95020, (408) 847-5151

GUIDELINES & RULES FOR ALL PARTICIPANTS

Guidelines are to ensure the safety and well being of all Mission Trip participants.

Please remember you are representing St. Mary Parish, The Diocese of San Jose and St. Mary Youth Group. We ask you to take this responsibility seriously. Your actions reflect on the group as well as the adults who sponsored you.

It is YOUR responsibility to be aware of all policies. Parents are responsible for arranging immediate transportation home in the event of your removal.

ALL RULES WILL BE STRICTLY ENFORCED!

~You are required to wear shirts and shoes in all areas, at all times.

~No immodest dress of any kind. Work clothes will consist of jeans, work boots (or athletic shoes) and tee shirt. NO tanks, baggy pants, visible underwear, inappropriate slogans. Camp clothes- shorts and modest dresses ok.

~While at camp and building sites you are required to socialize in public areas only.

~At NO time will anyone be allowed to "wander". All participants must remain at work site or within the living compound. Bathroom runs will be made in groups.

~Please keep noise levels to a minimum to be respectful of those around you, especially in sleeping areas/living areas. Be mindful of the environment around you.

~Please deposit trash in trash cans at camp and work sites. Pick up after yourself.

~Please respect your fellow participant's right to privacy, possession and peace and quiet (No physical or emotional abuse of others will be accepted).

~In larger sleeping areas, no one may enter areas off limits (Boys room/ Girls room)

~Students will respect all adult chaperones, respond to direction and follow all policies.

°**No foul language at any time either at the compound or the worksite.**

~Cell phones & ipods are for U.S. car travel time only. These items must be stored while in Mexico. Ipods may be used at bedtime (quietly) only. Immediate confiscation of items if found in use. NO cell phone use while in Mexico.

~I understand power tools may be present. Only the **authorized** adults will be permitted to operate. AT NO TIME WILL **ANY MINOR** BE ALLOWED TO OPERATE POWER TOOLS.

I have read and understand all Mission Trip guidelines.

Print name

Date

Participant signature

ST MARY PARISH YOUTH MEXICO MISSION SAFETY PROGRAM

The St. Mary Parish Mexico Youth Mission Safety Program will be gone over at the mandatory meeting before leaving for the mission in June. All volunteers will be sent this program by email and all must sign and return the signed copy by the mandatory meeting in May.

I have read and agree to all of following above.

Volunteers Signature

Date

Volunteers Printed Name

GUIDELINES FOR ALL CHAPERONES/ DRIVERS

As adults, we are here to facilitate a positive Youth Mission experience for all.

ENCOURAGE SUPPORT ENGAGE RESPOND

~You are responsible for the behavior and safety of the students in your charge. ~You must accompany your minors at all times for the entire Mission trip.

~All adult chaperones must act also as drivers. Valid CDL required.

~As an adult, you will be required to remain with the group for the duration of the Mission Trip. If you are transporting students you will be expected to return with the mission group to the St. Mary parking lot at the end of the trip.

~No radios are allowed at job sites at any time. Most importantly this is a safety issue but it also keeps youth from being able to listen to directions from the young adults in charge. This mission is about building community and teaching the youth how their hard work will change a family's life.

~You should always know where to find your students. If a problem arises, contact your coordinator.

~Do not go anywhere during the mission trip where your students cannot accompany you.

~You are requested to review the discipline policies of the Mission Trip to insure that your students adhere to them. We ask all adults to be aware not only of the students in your charge, but to remind any student of inappropriate behavior. Please direct calmly.

~Students respond to your tone. Be respectful of them in order to receive respect in return.

~Rules apply to all. Adults are expected to behave in appropriate manner befitting youth chaperones. (No smoking, inappropriate dress, vulgar language, etc.)

Please remember- **This is a Youth Mission Trip.** You will be expected to **TEACH, SHOW & MODEL** your building skills. Work is expected to be done by the students and young adults. Adults shall act as advisors. You are being called to "share" your gifts. **Be patient! Allow Young Adults to make decisions.**

I have read the above requirements and am acting as chaperone/driver for the Mexico Mission Trip.

Signature

Print name

Let's provide a safe, fun, memorable and powerful mission trip for all!!

MEXICO MISSION ADULT APPLICATION FORM
OUR HANDS – GOD’S WORK

Please print clearly!

NAME _____

PARISH _____ GENDER _____

EMAIL _____

Please list all youth that would traveling with you on the Mission Trip.

(Full name and relationship, list on back of form)

Do you speak Spanish? A little _____ Some _____ Fluent _____

Do you have a van/suv that can seat 6 people you can drive to Mexico? _____*

*(You will get a \$300 discount on your fee & reimbursed for your Mexico Insur.)

Can you donate any gas for the Mexico trip? _____

Are you able to attend all adult mandatory meetings? _____

The Mexico Mission is physically challenging. It requires that you be able to work on your feet 10 hrs/day in the heat with few breaks, lift a min. of 30 lbs, climb ladders, saw wood, hammer nails, install sheet rock, hang siding, and various other construction activities. All adult participants must be aware of these conditions; we ask that you only apply if you can meet these requirements.

Are you able to meet these requirements? _____ If no, please explain

below: _____

Are there any medical issues or eating restrictions you would be facing during the trip?

_____ If yes, please explain below: _____

What is your past and current involvement in Youth Ministry? (Put N/A if none)

Why do you want to minister to teens at this Mexico Mission Trip?

Give an example of a time where you helped to strengthen/deepen the spiritual life of a teen? _____

What are some skills that you can contribute to the Mexico Mission Trip?

If you have been away from the Mexico Mission Trip for more than one year please tell us why you would like to come back and be a part of this trip?

Participant

Signature _____ Date _____

Passport/Medical Info Sheet

1.

PLEASE ATTACH A COPY OF YOUR
CURRENT MEDICAL COVERAGE CARD
(If you went on a previous Mexico trip and the
card is still the same, please email Clorete at
cloretealmeida@gmail.com and I will use the
one I have on file)

2.

PLEASE INCLUDE A COPY OF YOUR
PASSPORT (PICTURE SHOWING)
(If you went on a previous Mexico Mission and the
passport has not expired, we will use the one we
have on file)

**SORRY, WE WILL BE UNABLE TO ACCEPT
YOUR REGISTRATION WITHOUT A VALID
PASSPORT.**

For passport Info contact:
City of Gilroy, Gilroy Post office or ONLINE www.travel.state.gov

PASSPORT EXPIRED or about to expire? Please Renew and allow enough time for
processing.

REQUIREMENTS FOR ALL ADULTS- AGES 18 AND ABOVE

1. Complete or Update Adult Volunteer Course - Recognize, Report & Prevent Child Abuse (Ethical) – on the www.virtusonline.org website
(If you are on the website and have problems, contact website personnel at 800-652-9546). This is 60 minute online course (you can complete in more than one sitting).
 - Download Certificate of Completion.
 - One copy must be turned into the Parish Office Youth Group Box or emailed to Clorete Almeida at Cloretealmeida@gmail.com. If you drop it off at the office, please email Clorete that you have left your copy there.
 - Retain one copy for your records.
 - Re-certification must be done every 3 years.

If I got a copy from a previous year and it is within the 3 years, I will not need another copy from you. Please just email Clorete at cloretealmeida@gmail.com let me know to check my files for your copy. Otherwise if it has been over 3 years or this is your first trip, please go online and renew your certificate.

2. Each adult participant must be fingerprinted through the Diocese of San Jose. Please see Debbie Pelliccione in the Parish office. She will make an appt. for you with the Sheriff's Department in San Martin and give you all the necessary forms. **THE SHERIFF'S DEPT. ONLY WILL TAKE CASH OR CHECKS (NO CREDIT CARDS ACCEPTED)**. DEADLINE FOR REQUIREMENTS – MAY 1st.
3. If you are new or have gone in past but did not go last year on the mission, you must fill out the new Adult Registration Form.

These are both requirements of "The Diocese of San Jose" for anyone working with students.

NO EXCEPTIONS.
THANK YOU!!

PACKING LIST

- VALID PASSPORT
- SLEEPING BAG, BLANKET & PILLOW
- TOILETRIES- TOOTHBRUSH, TOOTHPASTE, LIQUID SOAP & SHAMPOO
- TOWEL & WASHCLOTH
- FLASHLIGHT WITH EXTRA BATTERIES
- SUNGLASSES
- HAT AND/OR VISOR
- SUNBLOCK
- WORK SITE CLOTHES – LONG PANTS AND TEE-SHIRT OR LONG SLEEVE SHIRT (**NO TANK TOPS ALLOWED AT JOB SITE**)
- WORK SHOES- TWO PAIR- WORK BOOTS AND ATHLETIC SHOES
- BATHING SUIT & COVER UP FOR SHOWER (NO STRING BIKINIS)
- WARM CLOTHES FOR EVENINGS
- CAMP CLOTHES- SHORTS AND DRESSES OK- no immodest dress!
- SLEEP WEAR
- SHOWER SHOES (FLIP FLOPS) & CAMP SHOES
- JACKET & SWEATSHIRT
- SPENDING MONEY
- CAMERA & FILM (DISPOSABLE WORKS BEST)
- BUG REPELLENT (SPRAY OR LOTION)
- WORK GLOVES- good fitting
- JOURNAL & PEN- optional

Please carry only a small backpack with you for the trip down to Mexico
Passport, cash, meds, snacks, water, sweatshirt, personal needs only

ALL ITEMS MUST BE CLEARLY MARKED WITH YOUR NAME. USE DUCT TAPE TO MARK LARGER ITEMS.

DO NOT BRING:

Alcoholic beverages, illegal drugs or drug paraphernalia, cigarettes, lighters, matches, pocket knives, weapons, electronics, Blow dryers, curling irons, electronic devices.

*****If in doubt- leave it at home.